



Dear MCCSC Parents:

The Mill Creek Community School Corporation will continue with online registration for the 2017-18 school year in order to significantly reduce the amount of paperwork. We sincerely appreciate all of the families that were quick to help make this adjustment over the past several years. We understand that any kind of change takes some getting used to and we wanted to make sure everyone understands what the registration process includes as we start to plan and prepare for the 2017-2018 school year. We hope you find the process easy and comfortable from your home, workplace, or other location.

In addition to updating any demographic or medical information, transportation needs, and emergency contact information, there are a number of items that require annual attention in the registration process. They include items such as...

- Responsible Use Policy - This outlines student rules for use of school-owned technology and devices... INCLUDING Google Chromebooks.
- Google Apps Permission Form - This provides consent to issue students a Gmail account and grant access to all Google Apps for Education products.
- Consent to participate in the Random Drug Testing Program - This is required for participation in all MCCSC extra-curricular activities.
- Enrollment and payment for the Parent Damage Waiver - Please visit www.one2onerisk.com..and use Student ID(lunch number) as the Participation number. **This is mandatory for grades K-12.**
- Code of Conduct Form - This describes behavioral expectations for all student-athletes or extra-curricular participants which is required for participation in extra-curricular programs.
- Acknowledgement of receipt of the school handbook - This can be accessed on the school's webpage.

We want you to be aware now that the window **to register your child for the 2017-2018 school year will open on April 17th, 2017, and must be completed before the start of 2017-2018 school year** in order to avoid denying students the services listed above. Our staff will do all we can to work with you and will even provide you an opportunity to make an appointment to come to one of the schools to complete this process. The entire registration process must be completed PRIOR to a student receiving their Chromebook.

Please call your child's school if you have questions or would like some help completing this mandatory process for all MCCSC families.